



BORANG PERTANYAAN RUJUKAN DAN PENYELIDIKAN
RESEARCH AND REFERENCE ENQUIRY FORM

MAKLUMAT PEMOHON / APPLICATION INFORMATION

Nama/ Name: _____ **No.Staff/Matrik /Staff no/Matric:** _____
Fakulti/Jabatan /Faculty/ Dept: _____
No. Tel/ Phone no: _____ **E-mel/ Email:** _____
Kategori/ : **Kakitangan Akademik/ Academic Staff** **Pelajar Siswazah / Graduate Students**
Category **Kakitangan Bukan Akademik / Non Academic Staff**
 Lain-Lain/ Other : _____
Tarikh Permohonan / Application Date: _____

MAKLUMAT PERTANYAAN / ENQUIRY INFORMATION

Pertanyaan: Penyelidikan / Percarian Khusus/ Enquiry : Research / Specific Search Info

Tarikh Diperlukan/ Date Required: _____
Masih diperlukan jika lewat dari tarikh di atas? : **Ya / Yes** **Tidak / No**
Please state if info still needed after the above date?:
Maklumbalas melalui/ Response by: **Meja Penasihat (Lisan) / Advisory Desk (Verbal)**
 Telefon/ Phone **E-mail / Email** **Lain – Lain / Other :** _____

Jenis Maklumat diperlukan/ Type of information needed :
 Bahan bercetak/ Printed Item **Keratan Akhbar / Newspaper article**
 Jurnal Artikel / Journal Article **Statistik / Statistic**
 Internet Artikel/ Artikel from internet **Gambar / Picture / Photos/ Image**
 Persidangan/Prosiding / Conference / Proceeding
 Lain-lain/ Other: -----
Bentuk maklum balas bahan diperlukan/ Feedback from this enquiry:
 Bercetak / Printed **Softcopy** **E-mail / Email**
 CD-ROM **Lain-lain/ Other -----**

FOR USE BY OFFICER AT READER ADVISORY DESK

Diterima oleh/ Received by: _____ **Tarikh / Date :** _____
Tindakan/Jawapan / Response/ Action take: _____
Sumber Rujukan / Reference Source : _____

UNTUK KEGUNAAN UNIT PERUNDINGAN DAN PENYELIDIKAN PENGGUNA

Diterima oleh/ Received by:

Tarikh/ Date:

Tindakan/Jawapan/ Response/ Action take:

Sumber Rujukan/ Reference Source:

Diterima melalui: **Lisan / Verbal** **Telefon/ Phone** **E-mail/ Email**

Jenis Pertanyaan: **Pencarian Khusus (*Specific Search*)**

Penyelidikan (*Research*)

Verified by :

Date :

